

ACCOMMODATION RESERVATION FORM

45th MOA ANNUAL MEETING 21 – 24 MAY 2015

 New Reservation

 Amendment

 Cancellation

COMPLETE DETAILS IN FULL	
Title:	Mr / Mrs / Ms / Dr (please circle one)
Given/First name:	
Family/Last name:	
Company:	
Job title:	
Address:	
Passport Number:	Date of Birth:
Tel No.:	Fax No.: Email:
Check In Date:	Flight No.: Arrival Time:
Check Out Date:	Flight No.: Departure Time:
No of Room (s):	No of Guest(s):

ROOM CATEGORY	ROOM RATE	ROOM TYPE			SPECIAL REQUEST	
		King	Twin	Extra bed	Smoking	Non-smoking
ROH (Superior and Deluxe)	RM345.00++ (RM402.27nett)					
*Premier Room	RM440.00++ (RM513.04nett)					
*Premier Executive Room	RM475.00++ (RM553.85nett)					

- Rates quoted are subject to 10% service charge and 6% government tax
- All room rates above are inclusive of breakfast to a maximum of 2 persons per room and complimentary WiFi access
- Extra bed is not applicable in Superior, Premier Room and Premier Executive Room
- Extra bed is chargeable at RM100.00++ (RM116.60nett) per night inclusive of breakfast for Deluxe room only
- Rooms are subject to availability upon confirmation

* The Premier Privileges are as follow:

- Minimum 2-nights stay : a complimentary one-way limousine transfer from KLIA to Concorde Hotel KL per stay
- Minimum 3-nights stay : a complimentary one-way limousine transfer from KLIA to Concorde Hotel KL per stay and one of the following (1 person only per stay):
 - International Buffet Dinner at Melting Pot Café
 - In-house massage therapy
 - Hair wash & blow or manicure or pedicure at our in-house hair salon
- Private check-in and check-out at Premier Lounge
- Private breakfast venue at Spices Restaurant & Wine Bar
- Two (2) pieces of complimentary laundry daily

AIRPORT TRANSFER			
Arrival	RM169.60nett per car from KLIA to Concorde KL (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	RM180.20nett per car from KLIA2 to Concorde KL (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Departure	RM169.60nett per car from Concorde KL to KLIA (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	RM180.20nett per car from Concorde KL to KLIA2 (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

- A surcharge of 50% will be levied for transfer between 0000hrs to 0600hrs

GUARANTEE		
<input type="checkbox"/> Visa	<input type="checkbox"/> Master	<input type="checkbox"/> Amex
<input type="checkbox"/> JCB	<input type="checkbox"/> Diners	
Issue Bank:		
Credit Card no:	Expiry Date:	(mm/yy)
Full name of Card Holder:		
<p>I hereby authorize Concorde Hotel Kuala Lumpur to debit my credit card for the amount of _____</p> <p>Please attach a copy of front and back of the credit card.</p> <p style="text-align: right;">Signature of Card Holder: _____</p> <p style="text-align: right;">Date: _____</p>		

- Cancellation within 7 days prior to arrival subject to 1 night room charge
- Cancellation within 48 hours or no show, full length of stay will be levied
- A full day charge will apply if you require the hotel to pre-block the room one day in advance in order to guarantee early check in
- Check in time is from 1500hrs and check out is 1200hrs. Early check in or late checkout requests are subject to room availability. A nominal charge applies for late checkout request
- All special requests will place on top priority and subject to availability on arrival
- Please be informed that the cut of date for all booking is **4 May 2015**.

FAX / EMAIL ACCOMMODATION RESERVATION TO

Reservation Department

Tel : +603 2144 2200
 Fax : +603 2144 1911
 Email : kl@concorde.net